



Minutes

Emergency Committee Friday, 5th June, 2020

Attendance

Cllr Hossack (Chair)
Cllr Parker (Vice-Chair)
Cllr Aspinell
Cllr Keeble
Cllr Mynott

Cllr Nolan
Cllr Mrs Pearson
Cllr Poppy
Cllr Naylor
Cllr Dr Barrett

Apologies

Cllr Barrett
Cllr Lewis

Substitute Present

Cllr Dr Barrett
Cllr Naylor

Also Present

Cllr Cloke
Cllr S Cloke
Cllr Fulcher
Cllr Mrs Hones
Cllr Kerlake
Cllr McLaren
Cllr Morrissey
Cllr Reed

Officers Present

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|--------------------------|---|
| Jacqueline Van Mellaerts | - Director of Corporate Resources |
| Jonathan Stephenson | - Chief Executive |
| Amanda Julian | - Director of Law and Governance (Monitoring Officer) |
| Philip Drane | - Director of Strategic Planning |
| Claire Mayhew | - Corporate and Democratic Service Manager |
| Laurie Edmonds | - Senior Economic Development Officer |
| Nishat Amin | - Economic Development Officer |

444. Apologies for absence

Apologies were received by Cllr Lewis, Cllr Naylor was present as a substitute and Cllr G Barrett, Cllr Dr T Barret was present as a substitute.

445. Brentwood's Discretionary Business Grant Scheme May 2020

The Discretionary Business Grant Scheme was announced by the Secretary of State for Business, Energy & Industrial Strategy (BEIS) on 1st May 2020 and outlined in detailed guidance on 13th May 2020, and further guidance on 22nd May. This report outlines how Brentwood Borough Council will locally administer this discretionary scheme, aimed at businesses that were not eligible for either of the two previous Small Business Grant Fund or the Retail, Leisure and Hospitality Fund, to support the Government's Covid-19 response.

The Grants to be awarded are at total discretion of the Council, however BEIS has set down eligible **criteria** which must be met by each business making an application. The department has also indicated types of businesses which should be given **priority**.

The Emergency Committee is being called to make the decision to adopt the Brentwood Discretionary Scheme. There is an urgency to award the grants as soon as possible. The expectation is that they will be paid out early June. If the adoption of a scheme is not approved promptly, this could delay vital and necessary income being received by businesses of the Borough of Brentwood.

The Committee is being asked to delegate authority to the Section 151 Officer to administer the Brentwood's Discretionary Business Grant Scheme and to make technical adjustments if necessary.

After a full discussion, Cllr Hossack **MOVED** and Cllr Nolan **SECONDED** the recommendations in the report.

Members are asked to:

- R1. **To approve the Discretionary Business Grant Scheme attached as Appendix A.**
- R2. **The committee delegates authority to the Director of Corporate Resources (Section 151 Officer), in consultation with the Leader, to administer the Brentwood's Discretionary Business Grant Scheme and is authorised to make technical scheme amendments in line with Government guidance.**

A recorded vote was requested and taken. Members voted as follows:

FOR: Cllrs Aspinell, Dr Barrett, Hossack, Keeble, Mynott, Naylor, Nolan, Parker, Mrs Pearson and Poppy (10)

AGAINST: (0)

ABSTAIN: (0)

The **MOTION** a was **RESOLVED UNANIMOUSLY**.

446. Urgent Business

There were no items of Urgent Business.

The meeting concluded at 16.34

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